

# STARK COLLEGE

## & SEMINARY

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### Check Request

All check requests must be turned in to the Business Office by 4pm on Tuesday.

DATE:

NEED CHECK BY:

MAKE PAYABLE TO:

ADDRESS:

CITY:

STATE, ZIP:

INVOICE NUMBER:

MAIL CHECK

PLEASE GIVE CHECK TO:

AMOUNT:

CHARGE TO ACCOUNT NUMBER:

EXPLANATION:

SIGNATURE